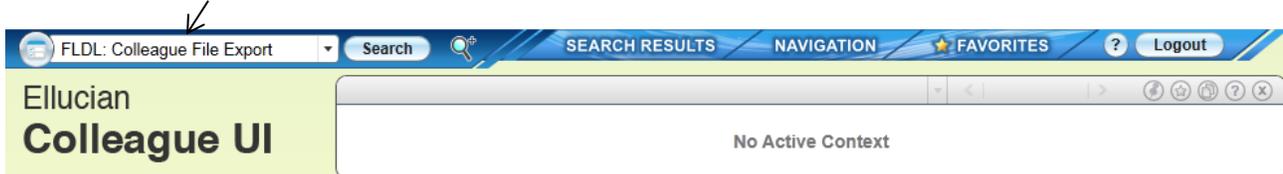


FLDL – Download File from Colleague

Use FLDL to transfer files from Colleague to your computer. This can be used in place of WinSCP and ftp. (FLUL is used to transfer files from your computer into Colleague. Refer to separate documentation for that process.)

- In Colleague, enter FLDL as the form name.



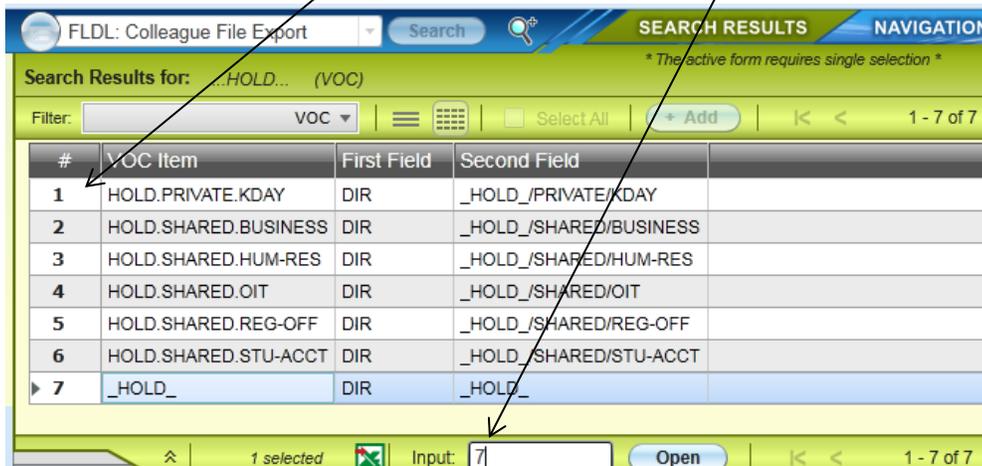
- Enter the name of the directory, which will usually be `_HOLD_`. You can do a lookup here using `...`. This is case-sensitive.

NOTE: If the directory you need is not listed, please contact ITS to give you access.



The screenshot shows the "FLDL - Colleague File Export" form. It has two input fields: "Source Directory" with the value "...HOLD..." and "Source File Name" which is empty. At the bottom, there is an "Execute Download" button with a "No" dropdown menu.

- Click on the line with the appropriate directory or enter the line number in the Input box. Then click "Open" at the bottom of the form.



FLDL – Download File from Colleague

- Enter the name of the file. You can do a lookup here using “...”. This is case-sensitive.

FLDL - Colleague File Export

Source Directory

Source File Name

Execute Download

- Click on the line with the appropriate file name or enter the line number in the Input box, then click “Open” at the bottom of the form.

FLDL: Colleague File Export Search SEARCH RESULTS NAVIGATION FAV

Search Results for: XMAJ... (_HOLD_)

Filter: Select All + Add 1 - 20 of 57

#	Key
1	A05.XMAJ.CALEY.TXT
2	A05.XMAJ.CB.TXT
3	A05.XMAJ.COM.TXT
4	A05.XMAJ.CROB.TXT
5	A05.XMAJ.CSDMaj.TXT
6	A05.XMAJ.CurrentADC.TXT
7	A05.XMAJ.CurrentADCandRNU.TXT
8	A05.XMAJ.CurrentRNU.TXT
9	A05.XMAJ.ENGMajorfifteensixteen.TXT
10	A05.XMAJ.ENGMajorfourteenfifteen.TXT
11	A05.XMAJ.ENGMajorthirteenfourteen.TXT
12	A05.XMAJ.GWC.TXT
13	A05.XMAJ.Gradsufa.TXT
14	A05.XMAJ.KDAY.TXT
15	A05.XMAJ.KIDADA.TXT

1 selected Input: Open 1 - 20 of 57

- Enter Yes to Execute Download.

FLDL - Colleague File Export

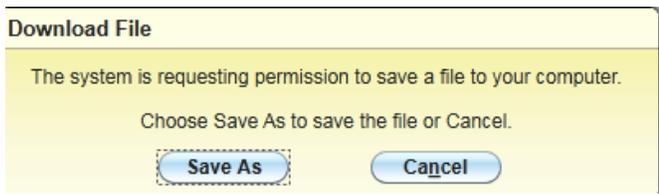
Source Directory

Source File Name

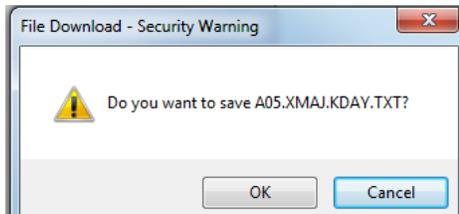
Execute Download

FLDL – Download File from Colleague

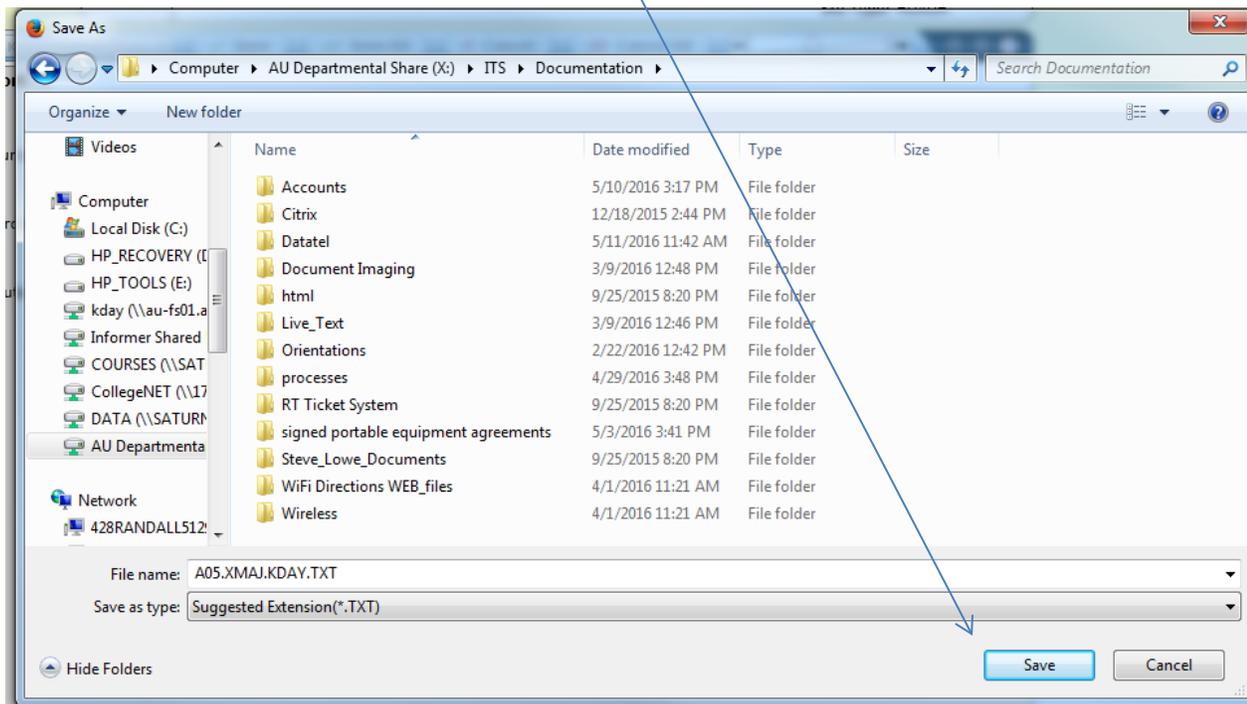
- Click on “Save As”.



- Click on “OK”.



- Navigate to where you want to save the file. You can keep the same file name or rename the file. Click “Save”.



- Click “OK”.

